

## COUNTER Annual General Meeting

# Minutes: May 2023

### Meeting details

Date and Time: Thursday 11 May 2023, 15.00 BST  
 Location: Online

### Present

Anne Osterman, Virtual Library of Virginia (Chair)  
 Tasha Mellins-Cohen, COUNTER

Aaron Binchy, IReL  
 Alexandra Winzeler, OCLC  
 Alison Brock, The Open University  
 Allison Loveridge, Canadian Research Knowledge Network Consortium  
 Andrew Key, Leeds Beckett University  
 Anna Siltanen, Helsinki  
 Athena Hoepfner, University of Central Florida  
 Beda Kosata, Big Dig Data  
 Bernd Oberknapp, Freiburg University Library  
 Bettina Fischer de Vasquez, Springer Nature  
 Beverley Hughes, University of Exeter  
 Carmen Krenz, Georg Thieme Verlag KG  
 Colby Chambers, Uchicago  
 Cristina Ashby, CABI  
 David Chaplin, Jisc  
 David Sommer, Kudos  
 Dorothea Mayer, Max Planck Digital Library  
 Eleanor Craig, University of Sussex  
 Esra Coskun,  
 Grace O'Brien, Maynooth University  
 Grace Lilyerd, University of Minnesota Libraries  
 Heather Loehr, Hanover College  
 Ilona Burdette, Kentucky Virtual Library, Council on Postsecondary Education  
 Irene Barbers, Forschungszentrum Juelich  
 Jack Ochs, American Chemical Society  
 Jacqueline Gillet, Inria  
 Jeff Woods,  
 Jenny Thompson, BMJ  
 Jenny Jordan, Jisc  
 Jessica Harris, University of Chicago  
 Jo Lambert, Jisc  
 John McDonald, EBSCO Information Services

Justin North, IGI Global  
 Karen Harker, University of North Texas, Denton  
 Karl Isaksson, National Library of Sweden  
 Kathryn Hodgkinson, Audit Bureau of Circulations  
 Keondra Bailey, National Information Standards Organization (NISO)  
 Kirsten Davis, University of Central Oklahoma  
 Kirsten Fuoti, Silverchair  
 Krystie Wilfong, Bates College  
 Laura Wong, Jisc  
 Lisa Gonzalez, Private Academic Library Network of Indiana  
 Magaly Bascones, Gale  
 Marta Godziewska, Springer Nature  
 Maryam Phillips, HSLC  
 Michael Sisolak, SAGE Publications  
 Monica Trimmer, U.S. Supreme Court Library  
 Nora Buchanan, SANLiC  
 Oliver Pesch, EBSCO Information Services  
 Paul Needham, Cranfield University  
 Rikki Gracia, IEEE, Inc.  
 Sabina Pagotto, Scholars Portal  
 Sabine Guerry, Cloud Publish  
 Simon Daly, University of Liverpool  
 Simone Zacarias, Fundacao para a Ciencia e a Tecnologia  
 Stephanie Hess, Binghamton University (SUNY)  
 Stuart Maxwell, Scholarly iQ  
 Thomas Connertz, Thieme  
 Tim Lloyd, LibLynx  
 Tom Brumfit, University of Bath  
 Youngim Jung, KISTI

## Meeting minutes

Anne Osterman welcomed everyone to the Annual General Meeting. She explained that members would be able to propose, second, and vote on motions by speaking or via the chat box.

### Minutes of the last meeting

Members were asked to review the minutes of the last Annual General Meeting, held in April 2022. Jo Lambert proposed and Paul Needham seconded that the minutes be accepted as an accurate record. Members voted unanimously to accept the minutes as an accurate record of the last meeting.

### 2022 Directors' Report

Tasha Mellins-Cohen presented the Directors' Report, which had been made available online at <https://www.projectcounter.org/annual-general-meeting-2023/> and through the AGM registration page a week prior to the AGM.

She noted that in 2022:

- The most significant effort was on the preliminary work, community consultation and then implementation work for Release 5.1 of the Code of Practice.
- COUNTER saw major operational improvements internally, including the new member database.
- Two of our most valued services underwent upgrades, namely the COUNTER Media Library (<https://medialibrary.projectcounter.org/>), which holds our video classes, webinar recordings and guides; and the Registry (<https://registry.projectcounter.org/>), which details the audit status, available reports and SUSHI information for COUNTER-compliant report providers
- Community engagement through digital and in-person events continued to be a focus.

2023 plans included going live with Release 5.1 and associated new educational materials, a strategy review, and continuing representation at events.

Jo Lambert proposed and Athena Hoepfner seconded that the Directors' Report be accepted. Members voted unanimously to accept the Directors' Report.

### 2022 Accounts for COUNTER Online Metrics

COUNTER was reported to be in a healthy financial state, with reserves standing at £212,694 at 31 December 2022. Turnover for 2022 was £126,654 (slightly up on 2021), while expenditure was £96,070 (slightly down on 2021). Members were reminded that full financial reports for COUNTER are available through Companies House.

Paul Needham proposed and Athena Hoepfner seconded that the accounts be accepted. Members voted unanimously to accept the accounts.

### Appointment of Auditors

Tasha Mellins-Cohen informed members that she was investigating potential alternative accountants for 2023, but that we still needed to appoint auditors for 2022.

Sabine Guerry queried whether auditors are required given COUNTER's size; Tasha Mellins-Cohen explained that the advice we have been given is that they are required, though we are not obliged to be audited.

Jo Lambert proposed and Paul Needham seconded that AJ Carter be appointed auditors. Members voted unanimously to accept the appointment.

### Re-appointment of Directors

Tasha Mellins-Cohen introduced the three Directors each standing for re-appointment to a second three-year term.

Athena Hoepfner proposed and Paul Needham seconded that Irene Barbers, Jo Lambert and Heather Loehr be re-appointed for three years. Members voted unanimously to accept the re-appointments.

## **AOB**

No other formal business being raised, the AGM closed at 15.20. Members were invited to remain online to listen to a brief presentation about Release 5.1 of the COUNTER Code of Practice and to ask questions of the Directors.